

**CO DEPARTMENT DIRECTORY**

<b>A</b>		
262-8217	Academic Intervention Services (AIS)/Response To Intervention	CO 3
262-8122	Accounting and Accounts Payable	CO 1
324-6510	Alternative Work Location	
262-8481	Americans with Disabilities Act (ADA)	CO 3
262-8514	Administration and Operations	CO 1
262-8430	African and African American Studies	CO 3
262-8141	Alternative Work Location	321 Post Ave.
262-8642	Art: Visual and Performing Arts	CO 3
<b>262-2130*</b>	<b>ASAR (Association of Supervisors and Administrators of Rochester)</b>	25 North Washington Street - 4th floor
	<i>Timothy Cliby</i>	
	<i>John Rowe</i>	
	<i>Tim Wagner</i>	
324-7378	At Your Service	CO 2
262-8788	<b>Attendance:</b>	CO 2
262-8105	Hotline	
262-8789	Northeast Zone	
262-8208	Northwest Zone/School No. 33	
262-8790	South Zone	
262-8709	Audiology	CO LL
<b>B</b>		
<b>458-8670*</b>	<b>BENTE/AFSCME Local 2419 (Board of Education Non-Teaching Employees)</b>	1600 Lyell Ave. Suite One – Upper Level
324-2600	Bilingual Academy	30 Hart St.
262-8176	Bilingual Assessment Team	CO 1
262-8234	Bilingual Programs	CO 3
262-8525	Board of Education	CO 2
<b>377-4660*</b>	<b>BOCES 1</b>	Fairport
<b>352-2400*</b>	<b>BOCES 2</b>	Spencerport
336-4148	Book Depository	SC
262-8416	Budget Office	CO 1
336-4047	Building Use Permits	SC
336-4185	Bus Garage/Bus Maintenance	SC
<b>C</b>		
262-8730	Cafeteria (Central Office)	CO LL
262-8532	Career and Technical Education	CO 3
262-8518	Career in Teaching – CIT/Teacher Tuition Reimbursement	CO 2
<b>544-4880*</b>	<b>Career Systems (Adult Program)</b>	96 College Ave.
262-8446	Cashier's Office	CO 1
336-4106	Central Kitchen	SC
262-8100	Central Office Switchboard	CO 3
262-8000	Citizenship (Americanization)	30 Hart St.
262-8243	Civil Service Payroll	CO 1
262-8596	Civil Service Personnel	CO 1
262-8429	Claims Auditor	CO LL
262-8616	C.O. Parking	CO LL
262-8163	Committee on Preschool Special Education (CPSE)	CO 3
262-8220	Committees on Special Education (CSE)	CO 3
262-8536	Communications	CO 3
262-8460	Comptroller's Office	CO 1
262-8151	Computer Help Desk (Information Management Technology)	CO LL
<b>428-6714*</b>	<b>Crossing Guard: Karin Pina, Rochester Police Department</b>	
262-8737	Custodian - Central Office	CO LL

336-4121	Custodian - Service Center	SC
324-9999	Customer - Service Center Hotline	CO 1
<b>D</b>		
262-8412	Department of Law	CO 2
336-4010	Design Group	SC
<b>262-5000*</b>	<b><i>Dial-A-Teacher (Monday – Thursday, 4:00 - 7:00 p.m.)</i></b>	<b>RTA</b>
336-4143 or 336-4148	Distribution Center	SC
262-8679	District Advisory Council to Title I/NCLB (DACT)	CO 2
<b>E</b>		
262-8140	Early Childhood Education	CO 3
262-8458	Early Screening Program Kindergarten Screening	CO 1
262-8222	ELA and Literacy	CO 3
262-8164	E Learning Help Desk	CO LL
262-8121	Elementary Education (TBD)	CO 3
324-9963	Elementary Student Records	30 Hart St.
262-8600	Emergency Management	CO 1
<b>1-800-327-2255*</b>	<b><i>Employee Assistance Program - NexGeN EAP</i></b>	
262-8206	<b>Employee Benefits</b>	CO 1
262-8206	Workers' Compensation	CO 1
436-6664	Omni Group	1099 Jay St. Bdg. F
262-8234	English Language Learners	CO 3
336-4005	Environmental Health and Safety	SC
262-8000	ESOL (English for Speakers of Other Languages for adults)	30 Hart St.
262-8482	Expanded Learning	CO 3
262-8226	External Education	CO 3
<b>F</b>		
336-4095	<b>Facilities:</b>	
336-4047	Building Use Permits	
336-4010	Design Group	
336-4005	Environmental Health and Safety	
336-4083	Facilities Utilization (Furniture and Logistics)	SC
336-4002	Facility Planning and School Traffic Safety	
336-4152	Plant Engineering	
336-4122	Plant Maintenance Office	
336-4133	Plant Operations (Custodial)	
336-4033	Project Architect (Energy Conservation & Green Schools)	
262-8000	<b>Family Learning Center:</b>	
262-8000	Citizenship (Americanization)	
262-8000	ESOL (English to Speakers of Other Languages adults)	30 Hart St.
467-7683	High School Equivalency (GED)	
262-8000	Workplace Literacy	
262-8435	Financial Management & Grants	CO 2
262-8460	<b>Financial Services (Office of):</b>	
262-8136	Accounting Office	
262-8436	Budget Office	CO 1
262-8460	Comptroller's Office	
262-8435	Grants Accounting	
262-8606	Fingerprinting	CO 1
336-4100 or 336-4111	Food Services	SC
262-8234	Foreign Languages	CO 3
<b>G</b>		
467-7683	General Education Diploma (GED)	30 Hart St.
467-7683	General Education Diploma Satellite Program (GED)	30 Hart St.
467-7683	General Education Diploma Testing (GED)	30 Hart St.
262-8523	Graduation Verification	30 Hart St.

262-8435	Grants (Financial Management & Grants)	CO 2
336-4131	Grounds	SC
262-8470	Guidance and Counseling	CO 3
<b>H</b>		
262-8206	Health Insurance Benefits	CO 1
262-8205	Health, Physical Education and Athletics	CO 3
262-8151	Help Desk (Computer and Telephone Repair) (IM&T)	CO LL
467-7683	High School Equivalency (GED)	30 Hart St.
454-1095	Home and Hospital Tutoring	30 Hart St.
262-8234	Home Language Supports	CO 3
262-8388	Home Schooling (Parents Teaching Children at Home)	CO 2
324-9983	Homeless Program for Students and Families	30 Hart St.
<b>262-5000*</b>	<b><i>Homework Hotline (Monday – Thursday, 5:30 – 6:00 p.m.)</i></b>	<b>RTA</b>
	<b>Human Capital (Office of):</b>	
262-8597	Administration	CO 1
262-8583	Americans with Disabilities Act (ADA) (Employees)	
262-8206	Benefits	
262-8206	Civil Service Personnel	
262-8596	Employee Verification	
262-8597	Front Desk	
262-8727	Labor Relations	
262-8555	Recruitment	
262-8544	Substitute Teacher Office	
262-8206	Workers Comp.	
262-8482	Human Services Systems	
<b>I</b>		
262-8606	I.D. Badges	CO 1
262-8315	IEP Direct	CO 1
324-9962	Immunization/Student Records	30 Hart St.
262-8496	Information Management and Technology (IM&T)	CO LL
<b>J</b>		
<b>327-7400*</b>	<b><i>Junior Achievement of Rochester</i></b>	<b>40 Humboldt St.</b>
<b>L</b>		
262-8727	Labor Relations	CO 1
262-8680	Language Assessment and Placement – Elementary and Secondary Placement	CO 1
262-8776	Latino Curriculum and Supports	CO 3
262-8412	Law Department	CO 2
262-8733	Libraries & Media Services	CO 3
262-8543	Long-Term Suspensions (Disciplinary Hearings)	30 Hart St.
262-8234	LOTE (Languages Other Than English)	CO 3
454-1095	LyncX Academy and Home Hospital Tutoring	30 Hart St.
<b>M</b>		
262-8503 or 262-8722	Mail Room	CO LL
262-8535	Major Achievement Program	CO 3
262-8741	Mathematics	CO 3
262-8444	Medicaid Compliance and Reimbursement	CO 1
262-8371	Medicaid Compliance Officer	CO 2
<b>1-855-411-3636*</b>	<b><i>Medicaid Whistleblower Hotline</i></b>	
324-2660	Medical Management Assistive Technology For Children - MATCH TEAM	30 Hart St.
336-4000	Medical Transportation	SC
<b>328-2494*</b>	<b><i>Monroe County School Boards Association</i></b>	<b>220 Idlewood Rd.</b>
262-8234	Multilingual Education	CO 3
262-8642	Music	CO 3

<b>N</b>		
324-9305	Native American Resource Center	353 Congress Ave.
262-8939	New Beginnings	30 Hart St.
<b>518-474-3852*</b>	<b>New York State Department of Education</b>	<b>General Information</b>
<b>518-474-6380*</b>	<b>New York State Department of Education</b>	<b>Rochester Branch</b>
<b>1-800-342-3360*</b>	<b>New York State School Board</b>	
262-8497	Nursing Program	CO 1
<b>O</b>		
324-9900 or 467-7683	<b>Office of Adult and Career Education Services/Youth (OACES)</b>	
	Adult Basic Education	30 Hart St.
	Family Learning Centers	30 Hart St.
	General Education Diploma (GED)	30 Hart St.
	General Education Diploma Satellite Program (GED)	30 Hart St.
262-8261	School-to-Career	CO 3
262-8261	Youth Apprenticeship Program	CO 3
262-8525	<b>Office of Board of Education Members</b>	CO 2
262-8399	Office of Auditor General	CO 2
262-8525	Office of Board Staff	CO 2
262-8429	Office of Claims Audit	CO LL
262-8359	Office of Parent Engagement	CO 1
324-9940	Office of Professional Learning	30 Hart St.
262-8607	Office of School Chiefs	CO 3
<b>436-6664*</b>	<b>Omni Group</b>	1099 Jay St. Bldg. F
<b>P</b>		
262-8318	Parent Connect Help Desk	CO 1
262-8359	Parent Engagement	CO 1
324-9999	Parent Service Center	CO 1
262-8621	Parent University Center	CO 2
	<b>Payroll:</b>	
262-8243	Civil Service	CO 1
262-8265	Teacher	CO 1
262-8205	Physical Education	CO 3
336-4152	Plant Engineering	SC
336-4122	Plant Maintenance	SC
288-2410	Pre-Kindergarten (The Florence S. Brown Pre K Program) School No. 33	500 Webster Ave.
262-8140	Preschool Programs	CO 3
262-8451	Preschool Special Education	CO 3
336-4029	Printing Services	SC
262-8765	Purchasing	CO 1
<b>R</b>		
262-8217	Response To Intervention(RTI)/Academic Intervention Services	CO 3
336-4153	RISE Center	SC
<b>454-1380*</b>	<b>Rochester Association of Paraprofessionals (RAP)</b>	<b>30 N. Union St.</b>
262-8783	Rochester Children's Scholarship Fund, Inc.	CO LL
<b>324-3100</b>	<b>Rochester Early Childhood Education Center</b>	<b>107 N. Clinton Ave</b>
<b>546-2681*</b>	<b>Rochester Teachers Association (RTA)</b>	<b>30 N. Union St.</b>
262-8080	Rochester Teachers Center	30 Hart St.
512-3820	RSMP (Rochester School Modernization Program)	1776 N. Clinton Ave
<b>546-2768*</b>	<b>RTA Hotline</b>	
<b>S</b>		
262-8600	<b>Safety and Security:</b>	CO 1
262-8616	C.O. Parking	CO 1
262-8606	Fingerprinting	CO 1

262-8606	I.D. Badges	CO 1
233-5974	Road Patrol	SC
262-8363	School Calendars	CO 3
262-8100	School District Information	CO 3
336-4100	School Food Services	SC
262-8215	School Innovation	CO 2
262-8130	School Operations	CO 2
262-8470	School Social Work Services	CO 1
<b>428-6940*</b>	<b><i>School Tax Information (City of Rochester)</i></b>	<i>30 Church St.</i>
262-8364	Science	CO 3
324-9962	Secondary Student Records	30 Hart
262-8220	Section 504 (Disabilities) Compliance Officer	CO 3
	<b>Service Center:</b>	835 Hudson Ave.
336-4185	Bus Garage	
336-4113	Central Kitchen	
336-4010	Design Group	
336-4143 or 336-4148	Distribution Center	
336-4095	Educational Facilities	
336-4131	Grounds	
336-4135	Guard Gate	
336-4123	Maintenance Inspector	
336-4029	Printing Services	
336-4153	RISE Center	
336-4100	School Food Services	
336-4098	Supervisor of Plant Maintenance	
336-4000 or 336-4180	Transportation	
262-8462	Social Studies	CO 3
262-8220	<b>Special Education and Related Services</b>	CO 3
	Assessment and Related Services	
	Bilingual Team	
	Psychologists	
	Speech Therapists	
	Teachers of the Deaf	
262-8451	Committee on Preschool Special Education (CPSE)	CO 3
262-8220	Committees on Special Education (CSE)	CO 3
262-8226	External Special Education	CO 3
262-8211	Special Education Placement	CO 1
324-9964	Special Education Student Records	30 Hart St.
262-8241	Student Equity and Placement	CO 1
262-8667	<b>Student Health Center</b>	CO 1
	<b>Student Health Services:</b>	
	Asthma Programs	
	Dental Services (including SMILE Mobile)	
	Health-e-Access (Telemedicine)	
	Insurance Assistance for Students (Facilitated Enrollment)	
262-8497	School-Based Health Clinics (SBHC)	CO 1
	School Nursing Services (SNS)	
	Screening Follow -Up (Hearing, Scoliosis, Vision and Physical Examinations)	
	Student Accident Insurance	
	<b>Student Records:</b>	
324-9964	Child Protective	
324-9963	Elementary Records	
262-8523	Graduation Verification	
262-8523	Immunization Records	30 Hart St.

324-9962	Secondary Records	
324-9964	Special Education	
262-8523	Transcripts	
262-8523 Opt 2	Work Permits	
262-8543	Student Suspensions Long-Term (Disciplinary Hearings)	30 Hart St.
262-8378	Superintendent's Office	CO 2
262-8100	Switchboard Operator	CO 3
<b>T</b>		
262-8655	Teacher Tuition Reimbursement	CO 1
262-8770	<b>Teaching and Learning Division:</b>	
262-8217	Academic Intervention Services (A.I.S.)	
262-8287	African American Studies	
262-8234	Bilingual Education	
262-8327	Career and Technical Education	
262-8119	English Language Arts and Literacy	
262-8234	English Language Learners	
262-8234	Foreign Languages	
262-8205	Health, Physical Education and Athletics	CO 3
262-8733	Libraries and Media Services	
262-8741	Mathematics	
324-9940	Professional Learning	
262-8217	Response to Intervention (R.T.I.)	
262-8511	School Wide Positive Behavioral Support	
262-8364	Science	
262-8169	Social Studies	
262-8487	Specialized Services	
262-8151	Telephone Repair Help Desk (IM&T)	CO LL
262-8755	Television Studio	CO 3
262-8483	Title I Division of Program Development and Management	CO 2
262-8523	Transcripts (Student)	30 Hart St.
336-4000 or 336-4180	Transportation	SC
262-8679	Tutoring and NCLB	CO 2
<b>U</b>		
262-8140	Universal Prekindergarten	CO 3
<b>249-7045*</b>	<b>Urban Suburban</b>	<i>41 O'Connor Rd. (Inside BOCES)</i>
<b>V</b>		
262-8109	Virtual Academy of Rochester	CO LL
324-2668	Vision Department	30 Hart St.
262-8133	Volunteers	CO 1
<b>W</b>		
262-8757	Website	
<b>1-866-284-7040*</b>	<b>Whistleblower Hotline</b>	
262-8206	Workers' Compensation	CO 1
262-8523 Opt 2	Work Permits	30 Hart St.
<b>Y</b>		
<b>232-4090*</b>	<b>Youth Advocacy Program of the Legal Aid Society</b>	<i>1 W. Main St. Suite 800</i>
262-8939	Youth and Justice Program	30 Hart St.
262-8677	Youth Development and Family Services (YDFS)	CO 1
	Note : * not RCSD offices	